

Garfield Heights City Schools LPDC

Minutes of LPDC Meeting:

December 6, 2016

Present: **Kim Barber:** High School Representative, ***Rob Keshock:** William Foster Representative, **Nora Lopez:** Elmwood Representative, **Stephanie Czech:** Middle School Representative, **Julie Frederick:** Maple Leaf Representative, **Chris Hanke:** Central Office Representative, **Brynn Morris,** Administrative Designate, **Jean Rizi,** Administrative Designate, **Shyla Urban,** Administrative Designate, **Leah Keefe:** Middle School Intern

*Chairperson

Not Present:

IPDPs (Individual Professional Development Plans) Presented and Approved:

Elmwood: C. Dunbrook

William Foster: none

Maple Leaf: S. Bodnovich; R. Kusnerik; L. Pustai; J. Kaliszewski

Middle School/L. Ctr: L. Mastroianni, K. Sauer

High School: R. Castagnola, J. Humphrey

Administration: T. Hagar

IPDPs Presented and NOT Approved:

none

Verifications Presented and Approved:

Elmwood: none

William Foster: none

Maple Leaf: none

Middle School/L. Ctr: **N. Thomas** (4 sem hrs: EDUX 9930 5/16); **B. Hastings** (2 sem hrs: iDiscovery 699N 11/15) and 2 sem hrs: iDiscovery 699M 11/15)



High School: **D. Lea** (18 contact hrs: EOA--Science of Energy Healing, offered jointly by ACEP and PESI 10/16); **A. Roalofs** (5 contact hrs: EOA--Cutting Edge Technology Resources for Social Studies 10/16)

Administration: **E. Kosta** (29 contact hrs: Wsp: Harvard Graduate School of Education- Harvard University Project 5/16); **S. Patton** (29 contact hrs: Wsp: Harvard Graduate School of Education- Harvard University Project 5/16)

Activity Proposals Presented and Approved:

Elmwood: none

William Foster: none

Maple Leaf: **K. Buttolph** (1 sem. hr; Ursuline College--ED588W: Effective Practices for Teaching Reading and Math)

Middle School/L. Ctr: **J. Gray** (6.25 contact hrs: PESI -- Legal and Ethical Issues in Behavioral Health in Ohio) **K. Richardson** (6.25 contact hrs: PESI -- Legal and Ethical Issues in Behavioral Health in Ohio) **and** 10.75 contact hours: PESI -- Yoga and Mindfulness: Tools for Children and Adolescents);

High School: **B. Marksberry** (3 sem. Hr.: Augustana University--Fully Wired: Understanding and Empowering Adolescents); **L. Giehler** (3 sem hrs.: Greenville College--Three Semester Hours of Graduate Level Credit from Advancement Courses)

Administration: **T. Hagar** (200 contact hrs: EOA--Administrative Activities for 2016-2017 school year); **J. Townsend** (200 contact hrs.: EOA--Administrative Binder 2016-2017); **C. Sauer** (180 contact hrs: EOA--Administrative Project for 2016-2017 school year)

District-Wide: none

Activity Proposals Presented and NOT Approved:

n/a

License Renewals Processed:

Elmwood: none

William Foster: none

Maple Leaf: none

Middle School/L. Ctr: none

High School: none

Administration: **M. Rutkowski** (5 Year Professional License - Principal; and 5 Year Professional License - Pupil Services)



Notifications of Application for Advanced License:

Elmwood: none
William Foster: none
Maple Leaf: none
Middle School/L. Ctr: none
High School: none

Verification Forms for Educator Leaving / Entering District:

Entering:
none

Leaving:
none

Notes:

1. ***Happy Holidays from your LPDC!***
2. ***ODE Policy: As of February 28, 2015, license applicants will be able to upload official documentation in the form of college transcripts to their license renewal application instead of mailing paper documents.***
3. ***The process for ALL license renewal applications at ODE is digital. You can access your license renewal applications by signing into your SAFE account at ODE. Also, ODE will NOT be mailing paper licenses to the applicant. Licenses are available for download once the renewal process is complete.***
4. ***All forms, IPDPS, Activity proposals, etc. to be approved by the LPDC at a monthly LPDC meeting MUST be submitted in PD Express or to your LPDC Representative the day BEFORE the scheduled monthly meeting.***
5. ***You must have an approved IPDP on file in order to have any professional development approved by the LPDC.***
6. ***If you have any IPDP / Activity Proposal / Verifications addressed in any LPDC meeting minutes, please print out the minutes for your own professional file. You will need to supply the proof of professional development at license renewal time.***



***All verifications must include proof of an ORIGINAL college transcript.
Transcripts will not be returned to staff due to archiving for ODE auditing.***

- 7. ALL staff members please read the Monthly LPDC minutes after each meeting to make sure proposed IPDPs, Activity Proposals, Verifications and other business has been addressed /approved.***
- 8. The LPDC would like to encourage all staff members to monitor the accuracy of your credentials. This can be done by accessing the ODE Website and viewing your information.***
- 9. We are required by law to report identification attached to all decisions. For any IPDPs, Activity Proposals or Verifications which are denied, state ID numbers will be provided. See your representative as to why the decision was made.***
- 10. All LPDC forms, helpful information and PD Express can be found at the GHCS district Website under the LPDC location. Check us out.***

